

WITHDRAWAL FROM COURSES

A student may withdraw from class without grade penalty at any time after the add/drop period (<https://catalog.lapu.edu/undergrad/policy/add-drop/>) until Noon PT, Monday of Week 6 of the session. The student must complete a *Withdrawal* form using their university email credentials.

A student requesting a late course withdrawal (after Noon PT on Monday of Week 6) must submit a General Petition, including all supporting documentation, by Noon PT on Friday of Week 7. Late course withdrawal petitions will only be considered due to extenuating circumstances and may result in financial aid adjustment.

Students are advised to contact student support services prior to withdrawing to discuss all ramifications of withdrawal. A grade of W is assigned to courses from which a student withdraws. A student who never attends or stops attending a course for which he or she is officially registered without following the accepted procedures may receive a failing grade in that course.

See also "Payment and Refunds" under Financial Information in the undergraduate (<https://catalog.lapu.edu/undergrad/financial/#paymentandrefundstext>) or graduate (<https://catalog.lapu.edu/grad/financial/#paymentandrefundstext>) catalog.