

# FINANCIAL INFORMATION

## Payment and Refunds

### Payments

Tuition and fees are due in full before the start of each session. Payments can be made online on Student Services (<https://studentservices.lapu.edu/ics/>).

### Due Dates

- Tuition charges are considered due on the Friday before the first day of class.
- Fees are due on the date that they are charged to a student's account.

### Payment Plans

LAPU offers a variety of payment plans so please reach out to your Student Account Specialist to hear about payment plan options. Please note that you can also view your payment plan options on the Nelnet portal on Student Services (<https://my.lapu.edu/>).

### Statements

Students with an outstanding balance will receive a monthly email directing them to view their balance online.

### Past Due Balances

- A charge is considered "past due" once the due date for the tuition or fee charge passes and the charge remains unpaid.
- A student with a charge that is past due by more than 30 days will not be able to register for future classes or receive a diploma.
- Students who have significantly past due charges (more than one semester old) on their account may be referred to internal or external collections.
- A student with a significant balance by the close of the add/drop period will be removed from the current courses, until balance is reduced.

### Refund Policy

The LAPU refund policy applies to all students who are residents of California and to most students who are residents of the United States. For states that require LAPU to use a different refund policy, see the Refund Policy Exceptions page (<https://www.lapu.edu/refund-policy/>) on the LAPU website.

- Students who drop a course before Noon PT on Friday of Week 1 will be issued a full refund for the course.
- Students who do not submit an assignment by 8 AM PT Wednesday of Week 2 are administratively dropped and refunded 100 percent.
- Students who withdraw after Noon PT on Friday of Week 1 will receive no refund and a W grade is issued. All students are subject to a proration of federal financial aid per the regulations for all federal aid. Withdrawal requests will be processed on the date received through Noon PT Monday of Week 6.

Any student dismissed by the university will receive refunds at the administration's discretion. If a student feels that individual circumstances warrant exceptions, a general petition may be submitted.

Students receiving federal aid including military benefits are subject to a proration of federal financial aid per regulations for all federal aid.

### Refund Policy Exceptions

Any exception to the stated policy must be requested in writing using the General Petition form.

### Financial Agreement

A student may not participate in graduation ceremonies, register for further sessions, or receive any diploma or certificate until all financial obligations (excluding NDSL/Perkins Loans) have been satisfied with a zero balance. Any diploma or certificate shall be retained by the university as a security interest until all such obligations are satisfied. Release of any such security interest prior, or subsequent to, any default by the debtors shall not be considered a binding precedent or modification of this policy.

The university reserves the right to make any changes in costs, payment plans, and refund policies without notice.

