

# WITHDRAWAL FROM THE UNIVERSITY

---

A student who, for any reason, finds it necessary to withdraw from the university during the course of the term must complete the university's *Withdrawal* form and must notify the student's Faculty Coach to complete the process. See "Payment and Refunds" under the "Financial Information" section of the Ascend graduate (<https://catalog.lapu.edu/ascend-grad/financial/#paymentandrefundstext>) catalog.

In matters of disciplinary action resulting in dismissal from the university, a written statement will be sent from the director of student success or the assistant dean informing the student of the action. That administrator will also notify the registrar regarding the student's status and authorize proper withdrawal from classes. Dismissed students will not receive tuition refunds except by administrative action.