GRADING

Grades are based on the summative assessment for a course, which may include written assignments and projects. In all courses scholarship is ranked as follows: distinguished (equivalent to A); proficient (equivalent to B); non-performance (equivalent to F); not attended (FN); incomplete (IN); and withdrawal (W). Grade type cannot change unless an official course change has been approved by the university prior to the course being offered for a particular session. Credit-equivalency values for a course cannot be changed from the published values.

Grade	Points
DG (Distinguished)	4.0 points
PR (Proficient)	3.0 points
NP (Non-Performance)	0 points
FN (Not attended)	0 points
IN (Incomplete)	N.A.
W (Withdrawal)	N.A.

Graduate students must complete all courses with a grade of proficient or higher.

Grade of FN

FN is a failing grade that indicates that the student stopped participating in the course, for students who have not attempted at least 50% of the coursework (based on the total possible points) and have not submitted an assignment or discussion forum post after the 60% attendance mark (see table below). The appropriate timestamp from the last submission will be used to determine the last date of participation and the student will receive an FN grade, which could impact financial aid for the current semester. FN grades may be reported prior to the end of the term. Refer to the table below to determine the days required to earn a grade and retain full aid. Review the R2T4 Policy (https://catalog.lapu.edu/ascend-grad/financial/#r2t4text) for more information.

Students are encouraged to monitor their academic progress closely and seek assistance if they struggle to meet course requirements.

Term	Total Days	Days to Retain Full Aid
September - December	122	74 days (60%)
October - January	123	74 days (60%)
November - February	120	73 days (60%)*
December - March	121	73 days (60%)*
January - April	120	73 days (60%)*
February - May	120	73 days (60%)*
March - June	122	74 days (60%)
April - July	122	74 days (60%)
May - August	123	74 days (60%)
June - September	122	74 days (60%)
July - October	123	74 days (60%)
August - November	122	74 days (60%)

 *Note: One day is added to the 60% calculation during Leap Years.

Grade of IN

The grade Incomplete (IN) may be granted only under special circumstances such as a verifiable serious illness, provided at least 70% of the summative assessment for the course has been completed. To request a grade of IN, the student must complete an official Incomplete Grade Petition available in Student Services (https://studentservices.lapu.edu/ics/) and submit it by 11:59 PM five business days prior to the end of the term. The petition may be approved and a grade of IN issued upon recommendation of the instructor and permission of the assistant dean. Students may be given up to four weeks from the final date of the term to complete remaining assignments. Incomplete coursework not completed within the allotted period will result in a non-performance grade.